



FOUNDATION STUDIES

Step into Employability (Entry Level 2)



Study Programme Overview

This course helps learners develop their employability skills and is a great introduction to the different vocational options available at Bolton College. The course has been designed for learners with learning difficulties and or disabilities assessed at Entry Level. Learners will work towards an Entry Level 2 award in employability skills as well as maths, English and enterprise. Learners will also attend a work placement and take part in enrichment activities throughout the year.

What You'll Learn

Prior to any work commencing on this course, learners take part in a full college induction programme. During tutorials, learners will attend sessions covering topics on enterprise, citizenship, personal development and progression. These sessions focus on topics relevant to young people that will help them to progress through their study.

As part of their Entry Level 2 award in employability skills learners will cover the following units:

- Planning for progression
- Developing own teamwork skills
- Searching for a job

Learners will work towards their next level of English and maths as part of the course and attend enterprise sessions. Learners will also attend a work placement and take part in enrichment activities throughout the year.

Learners will attend vocational tasters on a Friday and have the choice of tasters in the following areas:

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|-------------------|-------------------------|
| • Art and Media | • Health & Social Care |
| • Beauty | • Joinery |
| • Brickwork | • Motor Vehicle |
| • Business and IT | • Painting & Decorating |
| • Catering | • Performing Arts |
| • Gardening | • Retail |
| • Hairdressing | • Sport |

Entry Requirements

There are no entry requirements other than an interest and a commitment however, you need to attend all of your classes.

Qualification

An Entry Level 2 Award in Employability Skills from City and Guilds. Maths and English qualifications as appropriate.

How will I be Assessed?

Learners will be assessed by the tutor and support workers, observing learners completing tasks either independently or with support. Staff will question learners to check understanding and recall and to encourage choice making. All learners will build a portfolio of evidence to achieve their qualification.

Supporting Your Learning and Wellbeing

We have a range of dedicated support and wellbeing services including **FREE** travel; **FREE** breakfast; dedicated Learning Development Mentors (LDMs); impartial advice and guidance; dedicated one-to-one support for learners with additional needs; and support with the cost of College, plus much more.

Future Opportunities

Learners who complete the course could progress to:

- Further courses
- Volunteering
- Employment

Enrichment

Sitting a job interview, writing a personal statement, applying for university - taking part in our enrichment programme will give you a CV to wow in all of these situations! You'll benefit from:

- Inspiring trips and experiences
- Meetings with industry experts
- Visits to leading companies in your sector.

As well as giving you essential professional and technical skills, you'll demonstrate that you're a successful and well-rounded person, helping you to make a lasting impression.

We want you to have fun, so we also have plenty of leisure and sporting activities for you to enjoy, improving your health and wellbeing.

Why Choose Us?

We're an elite College, and part of the University of Bolton Group, offering you a gateway to all of Greater Manchester's vast range of fantastic opportunities for specialist careers, university degree courses and higher Apprenticeships.

We'll reward your achievements with trips to The Anderton Outdoor Activity Centre and the opportunity to apply for the prestigious Duke of Edinburgh Award.

Our £75 million campus offers a refurbished fitness suite and sports hall; Apple Mac suites; libraries, a theatre and dance studios; hair and beauty salon; and a restaurant, café and canteen.

You'll also enjoy a wide range of events, including showcases, enterprise activities and cultural celebrations.

Open Events

Open Events are the best way to discover what life as a Bolton College student is like, giving you an insight into College life.

Open Events at our Deane Road Campus are as follows:

- **Thursday 20th October 2022, 5pm-8pm**
- **Tuesday 15th November 2022, 5pm-8pm**
- **Wednesday 7th December 2022, 5pm-8pm**
- **Wednesday 8th February 2023, 5pm-8pm**

If you'd like to attend one of these events, register by visiting www.boltoncollege.ac.uk/register-open-events

How to Apply?

Find this course on our website

www.boltoncollege.ac.uk then click the 'Apply' button.

You'll be asked to set up a Learner Hub account so that you can track your application and enrol online. You'll also be asked to book your interview for your course at the same time.

If you have any difficulties setting up your Learner Hub account, please email learner.hub@boltoncc.ac.uk

Further Information

Potential students and their parents/ carers are welcome to come and sit in a session to see what we do.



Disclaimer: Every care has been taken to ensure that the information contained within these course information sheets was accurate at the time of publishing. Bolton College is constantly evaluating its services to meet the needs of learners; therefore programmes/courses/Apprenticeships, resources and facilities may be subject to change without prior notice.