



PERSON SPECIFICATION

POST	LECTURER B FAMILY LEARNING AND EMPLOYMENT SKILLS	DEPT	COMMUNITY LEARNING	
GRADE	MGL 709-714	REF NO	005-20	
EDUCATION / TRAINING			CRITERIA ESSENTIAL (E) DESIRABLE (D)	MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P)
Educated to minimum Level 5 (HND) or equivalent			E	AF
Teacher trained – PGCE, Cert Ed or equivalent			E	AF
Level 2 (Min) Qualification in English and Maths			E	AF
Primary school teacher trained			D	AF
RELEVANT EXPERIENCE			E / D	MEASURED BY
Experience of working in a primary education setting or with primary aged children			E	AF
Experience of teaching maths, English or ESOL programmes in an FE setting			E	AF
Experience of working with adults in the community			E	AF
Experience of teaching employment skills in an FE setting			E	AF
Experience of liaising with employers to deliver training			D	AF
RELEVANT KNOWLEDGE/ SKILLS & APTITUDES			E / D	MEASURED BY
Ability to work within the Family Learning team to plan and deliver Family Learning Programmes			E	AF / I
Excellent communication and administrative skills			E	AF / I
Knowledge of OFSTED standards and processes			E	AF / I
Ability to use a variety of teaching methods for different age groups			E	AF / I
Knowledge of children’s curriculum			D	AF/I
Knowledge of employer focussed curriculum			E	AF/I
Able to facilitate learning in a range of situations to children and adults			E	AF/I
Able to work on your own initiative.			E	AF/I

SPECIAL REQUIREMENTS		E / D	MEASURED BY
The successful applicant will need to have a DBS check to work in the College environment.		E	AF / I
The post holder would be required to demonstrate an ability to act with discretion and maintain confidentiality.		E	AF / I
Must be willing to undertake appropriate training and development in order to meet the requirements of the college.		E	AF / I
Awareness of health and safety requirements.		E	AF / I
Commitment to the principles of valuing diversity and equal opportunities.		E	AF1
Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.		E	AF/I