



PERSON SPECIFICATION

POST	LECTURER B – HEALTH AND SOCIAL CARE	DEPT	PUBLIC SERVICES
GRADE	LEC B	REF No	024-19

EDUCATION / TRAINING		CRITERIA ESSENTIAL (E) DESIRABLE (D)	MEASURED BY INTERVIEW (I) APPLICATION (AF) ASSESSMENT CTRE (AC) PRESENTATION (P)
Relevant professional Qualification		E	AF
Relevant Degree		E	AF
PGCE/Cert Ed		E	AF
A1 & V1 Award		D	AF
GCSE Maths and English at Grade C or above or equivalent		E	AF
RELEVANT EXPERIENCE			
Relevant, successful experience of teaching across a variety of levels.		E	AF/I
Recent successful professional experience in the relevant area.		E	AF/I
Successful experience of working within the health and social care sector		D	AF/I
Experience of successful course management.		E	AF/I
Experience of delivering apprenticeships		E	AF/I
Experience of leading students to the successful completion of their course.		E	AF/I
Experience of student centred methods of curriculum delivery		E	AF/I
RELEVANT KNOWLEDGE/ SKILLS & APTITUDES		E / D	MEASURED BY
An in-depth and practical knowledge of relevant subject.		E	AF/I
Knowledge of current qualification structure.		E	AF/I
Knowledge of issues affecting Further Education.		E	AF/I
An understanding of, and demonstrable commitment to, Safeguarding Children and Young People and Vulnerable Adults.		E	AF/I
Ability to communicate with a range of students on both theoretical and practical aspects.		E	AF/I
Good organisational and administrative skills		E	AF/I

Ability to use full ICT facilities supporting the learning environment		E	AF/I
Ability to demonstrate values and behaviours suitable to work with the student and staff groups.		E	AF/I
Ability to work under pressure with changing priorities.		E	AF/I
Ability to promote and deliver excellent customer service		E	AF/I
Understanding of excellence in teaching and learning		E	AF/I
Demonstrate ability to lead a small team of staff		E	AF/I
Demonstrate ability to build good relationships with a wide variety of stakeholders, including students, employers and schools.		E	AF/I
Ability to communicate effectively both orally and in writing		E	AF/I
SPECIAL REQUIREMENTS		E / D	
The successful post holder would be expected to have a flexible approach to their work.		E	AF/I
The successful applicant will need to have a DBS check to work in the College environment.		E	AF/I
The post holder would be required to demonstrate an ability to act with discretion and maintain confidentiality.		E	AF/I
Must be willing to undertake appropriate training and development in order to meet the requirements of the college.		E	AF/I
Awareness of health and safety requirements.		E	AF/I
Commitment to the principles of valuing diversity and equal opportunities.		E	AF/I
Bolton College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.		E	AF/I
The post holder would be expected to demonstrate a commitment to developing his/her knowledge and understanding of Further Education, including funding arrangements, student related processes and the quality framework.		E	AF/I